



QA Specialist – Quality Department

Date posted: 19 June 2017

Location: Vienna, Austria

Position Summary:

We are seeking a Quality Assurance Assistant with emphasis on GLP/GMP. The individual in this role will be responsible for providing Quality Assurance (QA) support within pre-clinical, development and manufacturing. The individual will be responsible for document control management, training and quality events systems and primarily work with development associates, Quality Control, and other specialists. The successful candidate must have experience in a biotech or pharmaceutical cGxP environment.

Main responsibilities are:

- Implementation, harmonization and maintenance of quality systems:
 - E.g. Quality Documentation System; the Training System
- Responsible for the implementation and maintenance of Change Control, CAPAs, deviations, investigations and nonconformance System
- Write, review and approve documents (SOPs, protocols, technical reports, specifications, etc.)
- Review batch records, associated testing records, and other documentation on a as needed basis
- Ensure compliance with systems, regulations and policies
- Preparation and execution of in house and vendor audits
- Ensure review and approval of all quality-related documents

Qualifications:

- BS in a scientific discipline
- Minimum 3 years of experience in the pharmaceutical/biotech industry, with a minimum of two years of experience in Quality Assurance
- Knowledge of quality concepts of the manufacturing and testing of pharmaceutical/biotech
- Independent, efficient, and proactive workstyle
- Well organized, detail-oriented, hands-on mentality, and solution-oriented
- Valid EU working permit
- Fluent in German and English

What we offer:

- Strong team with dedicated and passionate scientists
- State of the art infrastructure
- An excellent working atmosphere
- Working in a multinational and multicultural environment

Minimum monthly gross salary from EUR 2.225,- all-in; depending on experience and qualification salary can be negotiated. Starting date: As soon as possible

Contact

If you (m/f) are interested in this challenging position please send your resume including a cover letter summarizing your qualification and experiences to: **office@hookipabiotech.com**

For more information on Hookipa Biotech please visit www.hookipabiotech.com